

# JOB ANNOUNCEMENT

## City of Treasure Island, Florida

**TITLE OF POSITION:** PART TIME Service Worker II – Treasure Bay

**SALARY:** \$12.63/hour

**CLOSING DATE:** Open Until Filled

**NOTE** This position is scheduled for 10-15 hours per week on weekends and holidays.

**JOB TITLE:** SERVICE WORKER II

**GRADE:** 6

**DEPARTMENT:** PUBLIC WORKS

**SALARY:** \$12.63 - \$19.29

### GENERAL DESCRIPTION:

This is a skilled and semi-skilled work in the maintenance of City infrastructure, grounds, services and streets. Incumbent functions in one of four areas: Water Pollution Control, Sanitation, Municipal Facilities, or Recreation. Work is performed under the general direction of the division supervisor.

### ESSENTIAL JOB FUNCTIONS:

1. Performs a wide variety of tasks, related to the function of the particular division.
2. Utilizes various manual, gas, and electrical tools and equipment in the performance of assigned tasks, and maintains such for safe and productive use.
3. Repair water and wastewater lines, responds to wastewater backups, and resods construction areas.
4. Performs skilled and semi-skilled work for jobs related to construction, maintenance and repair of buildings, facilities, streets, grounds and utilities.
5. May be assigned to one or more divisions within the department depending on the needs of the City. May be assigned to different crews as necessary.
6. Responsible for the knowing and applying safe work practices.
7. Responsible for the maintenance of all work tools and vehicles assigned within in the division.
8. May be required to operate a motor vehicle in performance of assigned tasks.
9. Mowing, edging, raking, weeding planting, trimming, and cleaning of facilities to include daily maintenance of side walk surface, sand wall, cigarette dispenser, debris and trash removal.
10. Inspects and performs daily maintenance and cleaning of all public beach facilities.
11. Responsible for minor building maintenance, such as painting, plumbing, and carpentry.
12. Responsible for opening and closing; locking and unlocking facilities as directed.
13. Assists in setting up and taking down equipment for various community events, functions and programs.
14. Responsible for ensuring that proper apparatus, equipment, and supplies required for assigned tasks are available and in proper and safe working order.

15. Inspects and performs preventative and corrective maintenance duties as assigned.
16. Attends periodic job specific training sessions, workshops, and conferences as required.
17. Performs related work as assigned.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

**MINIMUM QUALIFICATIONS:**

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of modern techniques, methods, procedures and practices of maintaining municipal infrastructure.
- Ability to perform heavy manual tasks for extended periods of time, possibly in inclement weather.
- Ability to lift more than 60 lbs. on a frequent basis.
- Ability to establish and maintain effective working relationships with co-workers and the general public.
- Ability to communicate both verbally and written, and possess good people skills.
- Working knowledge of equipment and supplies used for minor repairs.
- Working knowledge of safety precautions. Ability to work independently and to complete daily activities and tasks according to work schedule
- Ability to understand, follow and transmit written and oral instructions.
- Ability to work flexible hours, weekends and respond to call back.
- Ability to deal with the public effectively, courteously, and enthusiastically.

**EDUCATION AND EXPERIENCE:**

Must possess a high school diploma or a GED.

(A comparable amount of training, education or experience may be substituted for the above minimum qualifications.)

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:**

Valid Florida Driver's License.

Applicable Licensure required for the division, which may include a Class C Wastewater License within 18 months of employment, or Green Industries Best Management Practices – Fertilizer Applicator Certification within 3 months of employment.

**ESSENTIAL PHYSICAL SKILLS:**

- Acceptable eyesight (with or without corrections)
- Acceptable hearing (with or without aid)
- Ability to communicate both orally and in writing.
- Ability to lift more than 60 lbs. on a frequent basis.

**ENVIRONMENTAL CONDITIONS:**

- Works both indoors and outside and will be exposed to outside weather elements.

(Reasonable accommodation will be made for otherwise qualified individuals with a disability.)