



RULES AND REGULATIONS

TREASURE ISLAND BEACH PAVILION and PUBLIC BEACH

The applicant and their guests/participants must adhere to the rules and regulations governing the facility and as dictated by the City staff member on duty. Approval for use of the facilities for an event must be granted by the Recreation Department located inside City Hall at 120 I08th Avenue, telephone # (727) 547-4575, ext. 237

Users are required to read and fully understand the terms set forth in the application or contract, as it is a contract between the applicant and the City of Treasure Island.

The applicant and their guests using the facility shall assume full public responsibility and in signing the contract or application, agree to absolve the City of Treasure Island, its officers, employees and agents of all liability, claim or damages incurred by participants or spectators of the event or activity.

Reservations are required a minimum of two weeks prior to event date.

*In the event that the on-duty staff member or the Recreation Department is needed to be reached after hours or on weekends, please call (727)547-4575, ext 237 or 238 **or** email the Recreation Department at recreation@mytreasureisland.org and someone will get back to you. PLEASE do not contact the Treasure Island Police Department or the Sherriff's office for rental information or concerns.*

BEACH PAVILION HOURS

Events are to be scheduled during the **Beach Pavilion's** scheduled operating hours from 8:00am to 10:00pm daily

ALCOHOL

Ordinance #08-19, Alcohol Prohibited in Public Facilities and Parks. *It shall be unlawful for any person to be in possession of an opened container of an alcoholic beverage or to consume alcohol on City owned properties within 50 feet of the exterior wall, deck or stairways of the **Treasure Island Beach Pavilion** and the **Treasure Island Sunset Vista Park Pavilion** unless such use/or activity is with the advanced permission of the City Manager by and through a permit and/or rental application. **The executed Beach Pavilion rental application is the permit for alcohol.***

OCCUPANCY:

The **Beach Pavilion** seats up to 50 people

AMPLIFIED SOUND OR MUSIC:

- NO public address systems, bands or disc jockeys using amplified instruments or microphones will be permitted.
- iPods, radios and the like are approved.
- Compliance of the City of Treasure Island's Noise Ordinance shall be adhered to at all times during events (**City Ordinance #91-3**).
- The use of extension cords running across deck or flooring or secured on walls or ceilings will not be permitted at either facility.
- Failure to comply with this rule may result in one or all of the following:
 - Forfeiture of the security deposit
 - The shutting off of the electric to the pavilion
 - The Police Department being called for assistance in compliance of this rule and/or possible citation for a noise ordinance violation

BEACH WEDDINGS/MEMORIALS:

- **Beach Weddings** require a separate application and fee and, which are not included in the rental of any city facility.
- The application fee for a beach wedding is \$25, non-refundable.
- The application grants permission to hold the wedding on the beach but does not reserve any section of the beach for the ceremony or exclude the public from using the area or beach during the ceremony.
- **BEACH WEDDINGS** do not include free parking in any of the City's metered lots. Wedding guests are responsible for paying the applicable parking fees in all metered city lots.
- The applicant may not setup earlier than two (2) hours prior to and breakdown no later than two (2) hours after the wedding. PLEASE inform all rental companies of this rule.

RENTAL FEE/APPLICATION:

- The rental fee is for a six (6) hour period between the hours of 8:00am to 10:00pm.
- Facilities will be opened for use by the Recreation Department staff at the setup time indicated on the contract. The rental time begins when facility doors are unlocked or when recreation staff is required to be on-site.
- An overtime fee of \$50 per hour plus sales tax will be applied for any time after the initial (6) hour rental period. All overtime fees are to be paid in full prior to the event date.
- The rental time concludes when the last person exits the facility ie: caterers, guests, etc...The applicant is responsible for the arrival and departure time of their guests, caterers, etc... The Recreation Department must be notified no less than seventy-two hours (72) in advance of the event date of any changes to scheduled setup or arrival time.
- The rental fee is in addition to the security deposit and is due in full two weeks prior to the event date.
- **The Beach Pavilion is a PUBLIC facility. The PUBLIC will be using the facility during your scheduled event**
- The Recreation Department staff will only correspond with the Applicant as outlined on the application in regards to event details, rental times, payment, etc... The Applicant is responsible for any damage or rule infractions by guests or participants associated with the event or activity.

PAYMENTS:

- **CASH OR CHECK PAYMENTS:** A security deposit will be required for persons paying with cash or by check at the time the contract is made. The balance of the fee will be paid two weeks prior to the date of the activity. The deposit will be forfeited if the reservation is cancelled within 30 days of activity date. The security deposit will be returned within fifteen (15) business days after the activity date provided that all the rules and regulations were adhered to and the facility was left in an acceptable manner.
- **CREDIT CARD PAYMENTS:** Applicants paying by credit card will be required to pay fifty percent of the rental fee plus tax at the time of contract. The remaining balance and any overtime fees will be charged to the credit card within thirty (30) days of the event date. Credit card information will be kept on file with the City of Treasure Island until after the event date to confirm no overtime fees or damage to the facility. A receipt will be mailed to the applicant on date of payment. Applicant is responsible for notifying the Recreation Department of changes in credit card information as soon as possible as the card on file must be current.

SECURITY DEPOSIT:

- A security deposit is required to secure the facility and date.
- The security deposit is in addition to the rental fee.
- For those renters paying by check, security deposits are refunded by check from the City of Treasure Island Finance Department within fifteen (15) business days after the event provided that all the rules and regulations are adhered to (ie: amplified music and sound and all city ordinances) and the facility was left in an acceptable manner
- The deposited will be forfeited if the reservation is cancelled within 30 days or less of the activity date.

PARKING PASSES:

- Rental of the Beach Pavilion includes parking in the Black Skimmer lot. The Black Skimmer lot is metered and includes 16 parking spaces. The Recreation Department staff will distribute parking passes to the applicant for the Black Skimmer lot.
- The applicant is responsible for distributing the parking passes to the guests, caterers, etc...
- Parking passes are to be placed on the vehicle dashboard visible by parking enforcement.
- The City of Treasure Island is not responsible for persons receiving parking tickets for not abiding by this rule or parking illegally in the Black Skimmer lot, beach pavilion property or surrounding lots,

ADDITIONAL RULES and REGULATIONS:

- **Rental of Beach Pavilion is for covered picnic area and Black Skimmer lot, only and does not include the use of the beach or adjacent park area. Permission to use these areas for activities must be approved by the Recreation Department prior to the activity date.**
- Applicants using the public beach for their marriage ceremony cannot block access to the public beach, nor rope off or secure an area on the beach for their ceremony.
- An arch and chairs are permitted for use during the ceremony, only, and must be removed immediately after the ceremony.
- **The Beach Pavilion** is an outdoor facility; therefore, there will be no refunds for inclement weather unless a tropical storm or hurricane warning has been issued for Pinellas County.
- Children are required to have adult supervision while on City property and must be supervised at all times
- No temporary structures are permitted without permission from the City's Community Improvement Department which includes tents over 10x10 in size, moonwalks, etc....
- **NO** smoking permitted on the **Beach Pavilion** deck or facility including the restrooms, vending area, boardwalk, etc.
- Applicant is responsible for supplying all material for activity
- **NO** confetti, rice or bird seed should be thrown on City property.
- **NO artificial flowers and/or flower petals (plastic, fabric, etc...) are to be used on the beach or walkovers. Please use real, fresh flowers as they environmentally friendly and biodegradable.**
- Applicant *agrees* to pay for any *damages*, repairs or cleaning expenses incurred during event.
- There shall be no open flames, such as candles or the like, propane tanks, oil flame burner or flammable gases used to operate moveable equipment in any place of assembly. Sternos or candles in glass containers or covers are permitted with approval from the Recreation Department
- **No** hanging, taping, etc... of decorations will be permitted outside the covered picnic area of the **Beach Pavilion**.
- The use of gas grills, only, is permitted on City property, only. NO grills are permitted on the public beach. Grills must be removed from City property immediately following the conclusion of the event.
- NO commercial use of City property is permitted.
- Applicant is responsible for the setting up, and cleaning of area(s) after the event, and for returning all equipment (ie: benches or picnic tables) to its proper place.
- **Beach Pavilion** picnic tables **cannot** be removed or relocated from covered picnic area or playground area. Applicant will be charged if city staff must return picnic tables or benches to proper location.
- A clean up fee of \$50 plus tax per hour will be assessed for the Beach Pavilion being left in an unacceptable manner or as outlined in these rules and regulation and which requires city staff to spend additional man hours cleaning up after the event.
- **Driving on the beach is prohibited.**
- NO self-sticking name tags are permitted.
- NO water balloons, inflatable pools or moonwalks will be permitted at the Beach Pavilion or on the public beach without permission from the Recreation Department. If approved, the City of Treasure Island will require a \$1,000,000 certificate of liability for use of moonwalks on city property.
- NO skateboards, bicycles, roller blades, scooters, etc.... will be permitted on City property.
- All rules and regulations are subject to change without notice. The most recent copy of the rules

and regulations governing the Beach Pavilion will be enforced.

TURTLE SEASON is May 1st through October 31st. The use of additional lights or torches brought in by rental party will not be permitted after 9:00pm during turtle season. Only beach pavilion lights will be allowed after 9:00pm as they are approved turtle lighting

ORDINANCES:

- **Ordinance 91-3**, City of Treasure Island's Noise Ordinance. *The city commission does hereby adopt county Ordinance No. 74-11, and as amended from time to time, regarding noise, which shall, in addition to the other provisions of this chapter, be effective in the city. Notwithstanding said adoption, the city will not require written complaints as a condition to issuing citations for violation of this article. Nothing contained in this article shall be interpreted to restrict the city's rights to enforce or prosecute noise or any violations hereunder by and through any other available legal means, including, but not limited to, the common law, county or state law governing noise violations. The city expressly reserves the right to prosecute noise violations under either this article, or one or more sections of the county ordinance, or state authority.*
- **Ordinance 08-19, Alcohol Prohibited in Public Facilities and Parks.** *It shall be unlawful for any person to be in possession of an opened container of an alcoholic beverage or to consume alcohol on City owned properties within 50 feet of the exterior wall, deck or stairways of the **Treasure Island Beach Pavilion** and the **Treasure Island Sunset Vista Park Pavilion** unless such use/or activity is with the advanced permission of the City Manager by and through a permit and/or rental application*
- **Ordinance 73-32 (f)** Political signs are not permitted on city property.
- **Sec 68-571**, a canopy no larger than 10'x10' in size is permitted for shade purposes, only. All other request for tents will require approval and a permit from the Community Improvement Department.
- **Treasure Island Ordinance 16-16, "Leave No Trace"** states that it is unlawful for any person to leave unattended personal property on the beach between the hours of 9pm to 7pm daily. Violations may result in any unattended property being deemed discarded which will become the property of the City of Treasure Island, and will be disposed of. The violation is a Category V Ordinance which may be cited as a \$93.00 fine to the owner and/or user of the unattended property. Please remove any and all property from the beach to avoid property from being discarded and to avoid issuance of an Ordinance violation.
- **Ordinance 22-3**, no open flames are permitted on city property which include fires, sparklers, fireworks or the like, charcoal grills, torches, etc... The use of Chinese Flying Lanterns are prohibited at all times per.
- **Sec 58-43, Ordinance 96-5**, NO glass containers, bottles, utensils or other glass vessels are permitted on City property per the City's Code of Ordinances
- **Sec 58-52**, NO pets or animals permitted on the property per City Ordinance
- **Sec 58-51**, Volleyball nets will be permitted on the beach on a temporary basis and only for the duration of the event as per County and State Ordinances. Volleyball nets and poles cannot block access or restrict use of the beach to other users and beach goers.
- **City Ordinance #91-3**, compliance of the City of Treasure Island's Noise Ordinance shall be adhered to at all times during events
- **Fee Schedule**, updated and adopted Resolution 17-59, September 19, 2017

BEACH or PUBLIC PROPERTY EVENTS:

Extra-ordinary activities with structures on the public beach are governed by **Section 58-48 of the Treasure Island City Code** and are considered to be a SPECIAL EVENT. Key elements of a special event that would require a permit are the existence of tents or other fixed structures (whether temporary or not) covering more than 100 square feet (10'x10'), amplified music of any kind, cooking facilities and/or group catering, commercial rentals such as staging, tents, etc....

All inquiries for permits or explanation of the city's governing regulations should be made to the Recreation Department at least sixty (60) days in advance of the scheduled event. The Recreation

Department will require applicant to make a request to the City Commission for approval of event or activity. Applicant will be required to be in attendance at the scheduled Commission Meeting to speak on behalf of request.

Fee for Tent, Special Events - \$50, fees for permits where no work valuation is pertinent shall be based upon an initial fee of \$50 covering one inspection and a fee of \$50 for each additional inspection required. The number of inspections required shall be the discretion of the City Commission, City Manager, Community Improvement Director or Building Official as the situation warrants.

USE OF PUBLIC BEACH OR PUBLIC PROPERTY REVIEW – CITY STAFF REVIEW

- **\$50.00 Treasure Island Resident and \$75.00 Non-Resident non-refundable, administrative fee** is required with application for a small gathering of less than 50 people for a ceremony (i.e. wedding, memorial, etc), inclusive of only a 10' x 10' tent and arch. Tents greater than 10' x 10' in size must pay for a separate tent permit from the Building Division. The Beach Pavilion is not inclusive of this review and must be rented separately.
- **\$75.00 Treasure Island Resident and \$100 Non-Resident non-refundable, administrative fee** is required with application for a gathering of more than 50 people for a ceremony (i.e. wedding, memorial, etc), inclusive of only a 10' x 10' tent and arch. Tents greater than 10' x 10' in size must pay for a separate tent permit from the Building Division. The Beach Pavilion is not inclusive of this review and must be rented separately.

USE OF PUBLIC BEACH OR PUBLIC PROPERTY REVIEW – CITY COMMISSION REVIEW. \$500 non-refundable, administrative fee. All events on public property or the public beach which are open to the public for fee or not, or for profit or not, requiring City Commission approval, except for City sponsored or Commission exempted public events. The determination of whether a use requires City Commission approval under this subsection shall be at the sole discretion of the City Manager or designee. Tents greater than 10'x10' in size and stages must also pay for a separate tent and/or stage permit fee from the Community Improvement Department.

Other fees for use of public beach or public property: costs for City services such as trash pickup and disposal, police special detail, etc... to be reimbursed to the City upon approval of the event by the City Manager or City Commission

Effective March, 2003

Effective January, 2004

Effective August, 2007

Effective July, 2011

Effective February 2, 2015

Effective January 15, 2016

Effective July 3, 2017